



CORPORATION MEETING

26 June 2014

MINUTES

Present:	Carole Thorogood (Chair))	
	Bill Colley)	
	Richard Cox)	
	Mark Dunwell)	External governors
	Gill Lane)	
	Clive Rix)	
	Stephen Russell)	
	Mark Shaw)	
	Malcolm Cowgill)	Principal
	Roger Fletcher)	Staff governor (teaching)
	Brendan Coulson)	Staff governor (non-teaching)

In attendance:	John Snow	Vice Principal Corporate Services
	Yultan Mellor	Vice Principal Curriculum
	Debbie Duggan	Vice Principal Organisation Development
	Jason Folkett	Vice Principal Learner Services
	Ian James	Clerk to the Corporation
	Alison Asbury	Head of Lifestyle (minute 239)

PART 1

PRESENTATION

239 The Board received a presentation from the Head of Lifestyle informing the governors of the work and progress of her department. On behalf of the Board, the Chair thanked her for her informative presentation which was well received by the governors.

APOLOGIES FOR ABSENCE

240 Apologies were received from Larry Greenwell and Dylan Smith (student governor).

DECLARATION OF INTERESTS

241 The Chair reminded governors of the requirement to declare their interest in any agenda items. Following any such declaration governors would not be able to speak or vote on the matters under discussion.

MINUTES

242 **Resolved** that the minutes of the meeting held on 22 May 2014 be approved as a correct record and signed by the Chair

NOTTINGHAM COLLABORATION

243 The Chair updated governors on developments regarding the potential collaboration with New College Nottingham (NCN). A recent meeting of the joint working group had received an interesting and informative report from Hale Consulting regarding curriculum issues.

244 A decision on the LEP element of the capital funding for the proposed hub development was due in July and, if approved, this would act as a catalyst for urgent decisions to be made on the nature of any collaborative arrangements with NCN. It was noted that NCN had been graded 'requires improvement' at their recent Ofsted re-inspection.

DRAFT BUDGET FOR 2014/15

245 The Vice Principal Corporate Services presented the draft budget for 2014/15 which reflected the anticipated reductions in SFA and EFA grant funding together with mitigating action proposed by management to reduce costs. The report indicated that the intention was to achieve a breakeven position for the year and, if possible, to build in some contingencies.

246 The final version of the budget would be presented to the July Board meeting but it was acknowledged that there would need to be a review early in the new academic year to examine teaching staff efficiency in late September when student recruitment figures would be known. The governors expressed the view that, ideally, they would wish to make a pay award to staff in 2014/15 and they asked for this possibility to be considered during the budget planning.

OFTSED SUMMARY OF DEVELOPMENTS 2013/14

247 The Vice Principal Organisation Development submitted a comprehensive report on activities during 2013/14 to implement the post inspection action plan and on the College's readiness for re-inspection. The final Ofsted 'support & challenge' meeting was scheduled for 18 September following which the College could expect a re-inspection in late autumn or early spring. Work with staff was under way to ensure that they were prepared for the re-inspection.

248 The governors welcomed this report which captured the extent of activity undertaken and distance travelled together with highlighting areas still requiring action. They asked about the management's assessment as to whether the College would be graded 'Good' and were advised that the College was working hard to ensure that Teaching Learning and Assessment was graded Good as this would be a key factor in achieving a Good grade overall. The assessment of outcomes for learners would be strengthened if the results from 2013/14 were available by the time of the re-inspection and this would depend on how soon the Ofsted visit took place.

SUPPLY CHAIN FEES & CHARGES POLICY UPDATE

249 The Board received an updated version of this Policy for approval noting that there had been few changes.

250 **Resolved** that the revised Supply Chain Fees & Charges Policy be approved

QUARTER THREE PERFORMANCE MONITORING

251 The Vice Principal Organisation Development presented a detailed report setting out the current progress on key issues in each College School. The governors found this very useful as it linked back to the presentations made by the heads of schools prior to each Board meeting and improved the governors' ability to monitor progress at that level.

252 Under the International work, the governors queried a sharp drop in the numbers attending the summer school and were advised that the College's relationship with an HE establishment in China had recently come to an end and the work was in a new development

phase. However, the modification and refurbishment work due to take place on College estates this summer would have made it difficult to accommodate the larger numbers this year.

253 Regarding partnerships, the governors asked about the risk attached to the receipt of income but were advised that activity levels had been achieved and that the income generated would be triggered on completion of the necessary returns.

OFSTED DATA DASHBOARD

254 The Board was advised that Ofsted had recently published data dashboards for FE colleges and the dashboard for this College was received. The governors noted the content together with a caution from the Vice Principal Organisation Development that there were issues around the basis of the calculation of some of the data and with its age. Governors would receive further briefing regarding the dashboard prior to the re-inspection.

DASHBOARD

255 The governors received the routine dashboard report enabling them to monitor progress with key performance indicators. The Vice Principal Corporate Services advised that, at this stage of the year, there were few changes to the previous report.

DATE OF NEXT MEETING

5.30pm, 24 July 2014

Chair

Date