Humphris Oxford, Oxfordshire (Service Advisor Apprenticeship)

Are you passionate about a long-term career within the automotive industry? Do you strive to deliver excellent customer service? Do you want to join the UK's most exciting and dynamic car brand who's company ethos is "Family-like Care"? If the answer is "yes" then the Kia Apprenticeship Programme could be the career route for you.

Humphris Oxford are currently seeking a Kia Service Advisor Apprentice to join their busy dealership. This is an exciting Reception based role, with first-class training and outstanding long-term career prospects. The comprehensive programme provides you with an exciting and challenging opportunity to achieve formal qualifications through extensive product training as well as building up confidence and gaining valuable work experience whilst undertaking the role. Duties will include:

- Acting as the first point of contact for all customers coming into the dealership and ensuring they receive the best customer service experience
- Upselling and cross-selling additional products and services
- Booking in cars for MOT's and service
- Be courteous and polite to all visitors both face to face and via the telephone
- Working to a high level of customer service at all times
- Maintaining a good personal image for a customer facing role
- Any other ad hoc duties and when required

Ideal Candidate:
Excellent communication skills; passionate about the automotive industry; forward thinking and keen to learn with an interest in development and progression; take a pride in appearance; hardworking; punctual; reliable; ability to use own initiative; must have a 'can do' attitude; polite and courteous.

Qualifications Required:
GCSE's A-C* or above Maths, English and ICT (or equivalent)

Long Term Company Aims for the Learner
Upon successful completion of your IMI Level 2 qualification, you will then have the opportunity to work towards your IMI Level 3 dependent on college assessment. There is high potential of a permanent role upon completion of your apprenticeship with room for progression. Your salary shall be reviewed throughout your apprenticeship.

Other important information:
The current National Minimum Wage (NMW) rate for apprentices is £3.30 per hour. This applies to 16-18 year old apprentices and those aged over 19 in the first year of their Apprenticeship. For all other apprentices the National Minimum wage appropriate to their age applies. The Minimum Wage for Apprentices applies to time spent on the job plus time spent training.

* Please note that anyone under the age of 18 will only work a maximum of 40 hours per week. Any role which exceeds these hours on advert will be amended accordingly to fall in line with the legislation *

Working hours: 40 hours p/w 8:30am-5:30pm Monday -Friday
Starting hourly pay: £3.30 per hour

Please click on the link provided to apply:
https://central.e-cruitnow.com/site/applynow.cfm?Apply=New&Vacid=467413&mid=512
Please note that currently you cannot apply using mobiles or tablets so a desktop computer will be required or email your CV to jo.bedward@centralnottingham.ac.uk